



## Event Control Team Position Description

### Role Overview

Role title	Event Control Volunteer
Event dates	Saturday 25 <sup>th</sup> November – Sunday 3 <sup>rd</sup> December, 2023
Reports to	Event Control Team Leader
Shift location	On event campsites, outside in all weather conditions.

### The Event

[The Great Vic Bike Ride](#) is a rolling bike riding and camping festival that moves to a new town each day. The 2023 edition will take us from the Snowy to Sea, showcasing all the best parts of Gippsland. Starting in Orbost on Saturday 25th November, we'll travel through the beautiful towns of Buchan, Lakes Entrance, Paynesville, Sale, Port Albert and Fish Creek before ending in Wonthaggi on Sunday 3rd December. This event couldn't happen without the support of up to 300 volunteers. Volunteering is a great way to share your skills, learn new ones, meet likeminded people, support the bike riding community, explore the Victorian countryside and be a part of an iconic event. Join our team today!

### The Role

Event Control is the main communication hub of the Great Vic Bike Ride. As part of the Event Control Team, you will have the crucial role of monitoring all the activity on the rider route and event sites. It's your role to communicate with the support vehicles, marshals and any riders or event team members who get in touch. You'll be recording all communications that take place and problem solving any issues that may come up. You'll always have someone there to escalate serious incidents.

Your role will include:

- Answering incoming phone calls and radio communications.
- Logging all calls and incidents and following up where required.
- Coordinating responses with medical, mechanical and SAG assistance.
- Maintaining communication with on-route teams.
- Alerting team leaders and event team members to situations requiring emergency services (fire, ambulance, police)



## GREAT VIC BIKE RIDE



### Is it right for you?

- Do you have great problem-solving skills and an ability to work under pressure?
- Do you have excellent communication and customer service skills?
- Are you comfortable using a computer and entering data?
- Are you comfortable working behind the scenes, as part of a small team?
- Are you able to follow your team leader's directions?

### Why volunteer?

- Explore the Victorian countryside with meals, transport and use of a tent included.
- Support the bike riding community and help more than 3,000 riders enjoy an iconic event.
- Boost your resume by gaining valuable work experience.
- Meet new people and make connections with like-minded people.
- Enjoy the event entertainment and festivities, including a volunteer appreciation party.
- Receive a volunteer uniform, including polo shirt, hat and water bottle.

### To Register

- **First-time volunteering with Bicycle Network?** Please follow this link to create a volunteer profile and sign up: <https://bn.rosterfy.co/register>
- **Volunteered with Bicycle Network before?** Please follow this link to login to your existing profile and sign up: <https://bn.rosterfy.co/login>

**Without our amazing volunteers, this event wouldn't be possible – thanks for your interest in becoming a part of the team!**