

### 3 Peaks Challenge 2011 | Volunteer Job Description

Job Details	
<b>Job Title:</b>	Dinner Plain Rider Valet
<b>Team:</b>	Dinner Plain Rider Services
<b>Team size:</b>	6
<b>Report to:</b>	<i>Dinner Plain Rider Services Team Leader?</i>
<b>Base location:</b>	Dinner Plain
<b>Duties location:</b>	Dinner Plain
<b>Arrival date &amp; time:</b>	3pm Saturday 10 <sup>th</sup> March, 2012
<b>Departure date &amp; time:</b>	11am on Monday 12 <sup>th</sup> March, 2012
<b>Transport:</b>	<ul style="list-style-type: none"> <li>• Saturday 10am - minibus departing from Southern Cross Station</li> <li>• Monday 11am - minibus departing from Dinner Plain</li> </ul>
<b>Accommodation:</b>	Lodge style accommodation provided
<b>Meals Provided:</b>	<ul style="list-style-type: none"> <li>• Saturday &amp; Sunday - Breakfast, Lunch and Dinner</li> <li>• Monday - Breakfast (BYO lunch, bus stopover on trip home)</li> </ul>
<b>Uniform:</b>	Long sleeve polo shirt and cap
<b>Equipment supplied:</b>	All equipment relative to task supplied
<b>Shift times:</b>	<ul style="list-style-type: none"> <li>• Saturday 10<sup>th</sup> March: 7am – 6pm</li> <li>• Sunday 11<sup>th</sup> March: 6am – 5pm</li> <li>• Monday 12<sup>th</sup> March: 7am – 10am</li> </ul> <p>While shifts are long, breaks must be taken as required. As team leader you will advise your assistants to take sufficient time off.</p>
<b>Experience / skills required:</b>	Good communications and organisational skills and an understanding of rider services items.
<b>Physical work:</b>	Some lifting and packing
<b>Sitting / standing:</b>	Standing and sitting
<b>Outdoor exposure:</b>	Mostly indoors
<b>Rider contact:</b>	Yes, direct rider contact
The Challenge – role, responsibilities and outcomes	
<b>Role description:</b>	You will work with the team to set up, operate and pack down the rider services items, specifically the rider valet service area. You will organise and operate the clothing/food valet service for riders.
<b>Key responsibilities:</b>	<ul style="list-style-type: none"> <li>• Setting up and packing down the rider services items and areas including the rider valet service area.</li> <li>• Operate the rider valet/clothing swap service</li> <li>• Sunday will see you operating the rider valet service. You will receive riders clothing and food from Falls Creek, then distribute it to the riders throughout the day.</li> </ul>
<b>Outcomes:</b>	The rider valet services areas at Dinner Plain are correctly setup so that riders are offered excellent service and assistance. The team will ensure clothing and food items are organised and distributed to riders at Dinner Plain. The team will offer a welcoming presence so that riders enjoy and feel a part of the event. Volunteers will work safely and respectfully with each other.