

The West Australian Great WA Bike Ride | Volunteer Job Description

| Team | Workshop (Sunshine) |
|----------------------------|---|
| Operating hours | When required but before and after a Ride |
| Daily working hours | as above |
| Rest Day hours | None |

The Challenge

To put away all equipment/vehicles immediately after a Ride so it doesn't look like we've held one!

Team Outline

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|---|---|
| Team purpose (outcomes) | <ul style="list-style-type: none"> To assist the Team leaders to pack and unpack for a Ride. To ensure the workshop environment is clean, safe and equipment is maintained |
| How the team gets the job done (actions) | <ul style="list-style-type: none"> Assist the team leaders to locate, order and repair equipment well prior to a Ride (workshop volunteers can work in the Workshop one day per week throughout the year) Assist the team leaders and volunteers to prepare and pack their equipment needed for a Ride immediately prior to a Ride After a ride Workshop volunteers assist the team leaders and volunteers to unload equipment and de hire their vehicles immediately after a Ride. Over the next couple of weeks after a Ride, the workshop volunteers inspect, repair, replace and repack equipment ready for the next Ride Ensure all people working and visiting the workshop do so in a safe fashion and heed safety and manual handling directions |

| Team Characteristics | Name here |
|---|--|
| Team Size | Small - 4 |
| Physical work | Yes |
| Customer contact | No |
| Sitting / Standing | Standing |
| Outdoor exposure | None |
| Location | 11 Hawthorn Ave, Sunshine |
| Riding Volunteers | None |
| Qualifications | None required, trade qualifications an advantage |
| Cash handling | None |
| Equipment loaned (need to return at end of Ride) | None |
| Equipment supplied | Work gloves |
| First day duties | None |
| Last day duties | None |