

**The West Australian Great WA Bike Ride | Volunteer Job Description**

<b>Team</b>	<b>Media (BYK-FM &amp; Good Oil)</b>
<b>Operating hours</b>	6.00am to 8.00am and from 12.00 noon to 9.30pm
<b>Daily working hours</b>	5:30am – 8:00am and from 11:30am – 10:00pm (up to 8 hours)
<b>Rest Day hours</b>	7:00am – 9:00am and from 12pm – 10:00pm

**The Challenge**

*To keep the ride Participants informed of local and national news as well as entertaining the crowd!*

**Team Outline**

<b>Team purpose (outcomes)</b>	<ul style="list-style-type: none"> <li>To bring up-to-date on news to cyclists on the Ride</li> <li>To contribute to the creation of a vibrant mood within the campsite</li> <li>Produce a radio station (BYKFM)</li> <li>Create and distribute The Good Oil (newspaper) daily</li> </ul>
<b>How the team gets the job done (actions)</b>	<ul style="list-style-type: none"> <li>News, stories, interviews, updates and a host of other good stuff is packed into The Good Oil. The Good Oil is delivered daily at breakfast, meaning you will work throughout the afternoon and into the night to ensure each edition is ready for print!</li> <li>BYKFM operates 6.00am to 8.00am and from 12.00 noon to 9.30pm. Regular segments include competitions, news, interviews and of course plenty of tunes.</li> <li>The setting up and packing away of all computer, printer and media equipment</li> <li>Utilise media equipment to get the message across (either via Radio or print)</li> <li>Giving away prizes, offering competitions, song requests, introducing bands and activities etc</li> </ul>

<b>Team Characteristics</b>	<b>Name here</b>
<b>Team Size</b>	Medium (Good Oil – 6 and BYK-FM 6)
<b>Physical work</b>	Some lifting when setting up, packing equipment into truck etc
<b>Customer contact</b>	Customer Service focus
<b>Sitting / Standing</b>	Mostly sitting
<b>Outdoor exposure</b>	Mostly undercover
<b>Location</b>	On campsite
<b>Riding Volunteers</b>	Team can have up to 6 riding volunteers
<b>Qualifications</b>	None required. Knowledge of computer, printers and radio equipment an advantage
<b>Cash handling</b>	None
<b>Equipment loaned (need to return at end of Ride)</b>	Use of media computer and printer and Radio equipment
<b>Equipment supplied</b>	
<b>First day duties</b>	Set up of equipment – broadcasting from 12 onwards
<b>Last day duties</b>	Packing away of equipment for transport to workshop, assistance with activities team
<b>Required start &amp; end date</b>	Required the day before official start day and end on the last Ride day

**Updated 28/06/2010**