

The West Australian Great WA Bike Ride | Volunteer Job Description

Team	Luggage
Operating hours	6:00am – 8:30am & 12:00pm – 6:00pm daily
Daily working hours	6:00am – 8:30am & 11:30am – 6:00pm (rostered) Full time up to 8 hours and Riding Volunteers up to 4 hours per day
Rest Day hours	Not required

The Challenge

Every rider has luggage that we transport between campsite sites for them

Team Outline	
Team purpose (outcomes)	<ul style="list-style-type: none"> By providing luggage trucks, Riders load their own luggage which is then transported to the next site. Riders then locate their luggage and remove it.
How the team gets the job done (actions)	<ul style="list-style-type: none"> Luggage trucks are numbered and partners with a luggage flag on campsite. Each truck arrives on campsite and riders assist with unloading the luggage Volunteers ensure luggage is unloaded in an orderly fashion and placed in lines to make it easier for participants to find their luggage. Once the bag lines spread out, volunteers move luggage in to create smaller lines to ensure bags aren't lost between riders erecting tents. Once all bags have been collected, volunteers finish for the evening. If bags are not collected they are taken to Happy Helpers (information) after 6:00pm for collection from there. In the morning, trucks are opened and volunteers ensure Riders are loading their own bags efficiently. Once trucks are full, they drive to the next campsite. Volunteers travel in the trucks and provide navigational support to the driver All participants bags should be weighed at some stage to ensure they are below the 20kg limit. If they are over the 20kg limit a heavy sticker is placed on the bag. Volunteers are not required to lift a bag with a heavy sticker on it.

Team Characteristics	
Team Size	Small -6
Physical work	Yes, heavy lifting of bags involved
Customer contact	Yes
Sitting / Standing	both
Outdoor exposure	high
Location	campsite
Riding Volunteers	yes
Qualifications	None required
Cash handling	None
Equipment loaned <i>(need to return at end of Ride)</i>	Weighing equipment
Equipment supplied	Work gloves

First day duties	Luggage team
Last day duties	Assist with campsite pack up
Required start and end date	Required the day before official start day and end on the last day after riders collect their luggage.