

**The West Australian Great WA Bike Ride | Volunteer Job Description**

<b>Team</b>	<b>Equipment Catering (dishwashing services)</b>
<b>Operating hours</b>	5:30am – 10:30am & 2:00pm – 11:00pm daily
<b>Daily working hours</b>	5:30am – 10:30am & 2:00pm – 11:00pm (rostered) Full time up to 8 hours per day, Riding Volunteers up to 4 hours per day
<b>Rest Day hours</b>	6:30am – 9:30am & 2:00pm – 11:00pm

**The Challenge**

*To enable all Riders to have clean eating utensils after each meal*

<b>Team Outline</b>	
<b>Team purpose (outcomes)</b>	<ul style="list-style-type: none"> <li>To provide a service that enables Riders to clean and wash their plates and cutlery after breakfast and dinner each day. To ensure the equipment catering trailer is set up and working well for the duration of the ride</li> </ul>
<b>How the team gets the job done (actions)</b>	<ul style="list-style-type: none"> <li>Ensure the Equipment catering trailer is positioned as per the campsite site map and campsite teams directions.</li> <li>Ensure water is connected to the trailer (notify services team to assist if necessary) and monitor waste water</li> <li>Ensure gas is on and water is heating in the unit</li> <li>Ensure the tables are set up, dish wash detergent bottles and brushes are ready, SNOB's (sanitiser) is full and sink area remains unclogged and running freely.</li> <li>Erect bunting to ensure work area remains safe and out of reach of riders (i.e. waste water Bartlett's, generator and electrical leads etc)</li> <li>Ensure safety equipment is maintained and set up ready for use (i.e. fire extinguishers)</li> <li>To prepare and use the generator (on trailer) for service.</li> <li>Monitor throughout the shifts to ensure areas stay clean and in working order</li> <li>Educate Ride participants on how to use SNOB's, monitor cleanliness etc.</li> <li>Upon completion of breakfast service, pack up all equipment, load onto trailer and drive to the next campsite ready to be set up.</li> <li>If sink will be used for shaving or clothes washing, ensure area is set up and monitored throughout service time (generally not during meal service)</li> </ul>

<b>Team Characteristics</b>	
<b>Team Size</b>	Small - 8
<b>Physical work</b>	Yes, lifting empty Bartlett's, rolling hoses, negotiating trailers etc
<b>Customer contact</b>	Yes, some
<b>Sitting / Standing</b>	Standing
<b>Outdoor exposure</b>	High
<b>Location</b>	On campsite next to catering marquee and tea/coffee
<b>Riding Volunteers</b>	yes
<b>Qualifications</b>	None – ability to problem solve to fix problems essential

**Updated 28/06/2010**

<b>Cash handling</b>	None
<b>Equipment loaned</b> <i>(need to return at end of Ride)</i>	Vehicle and trailer with dishwashing facilities attached. Bartlett's, hoses, buckets etc
<b>Equipment supplied</b>	Work gloves
<b>First day duties</b>	Ensure trailer is set up, assist with campsite team in marking campsite
<b>Last day duties</b>	Pack up trailer ready for transport back to Workshop, assist with campsite team to pack up campsite
<b>Required start and end date</b>	Required the day before official start day and end on the last official day.